



DEPARTMENT OF THE ARMY
2D BRIGADE, 1ST ARMORED DIVISION
UNIT 23704
APO AE 09034-3704

AETV-THO-Z (100)

18 July 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter 31, 26 and 44 Passenger TMP Bus Usage and Support

1. **PURPOSE.** To establish policies concerning 26 and 44 Passenger TMP Bus Usage and Support within the 2nd Brigade, 1st Armored Division.
2. **APPLICABILITY.** All soldiers assigned to 2nd Brigade, 1st Armored Division.
3. **POLICY.** The shortage of 26 and 44 passenger buses, and the lack of qualified drivers has been a chronic problem within the 2nd Brigade. Part of the problem stems from the limited number of buses currently in the TMP inventory, as well as the lack of qualified drivers within the 2nd Brigade. Due to the high demand for buses, the following requirements and guidelines are being implemented.

a. Bus Drivers.

(1) Each Subordinate Battalion will be required to have four 44 Passenger Bus Drivers and eight 26 Passenger Bus Drivers licensed at all times, for a total of twelve licensed bus drivers per battalion. This number is a dead minimum. Units are highly encouraged to train-up and license as many soldiers as possible.

(2) At the beginning of each month, each subordinate battalion S-4 Shop will submit a memorandum to the 2nd Brigade S-4 Transportation NCO, identifying all soldiers who hold a 26 and/or 44 passenger bus license. Information to be included on each soldier will be: Last Name, First Name, Rank, SSN, Company, as well as the types of buses he is qualified to drive.

(3) Bus Drivers required for Taskings will first be selected from the Subordinate Unit that is currently on Red Cycle.

(a) Subordinate Units on Red Cycle that cannot support Taskings for Bus Drivers will be required to explain why their 26 and 44 Passenger Bus Drivers are not available for duty. Subordinate units will be obliged to provide an individual explanation for each licensed bus driver they possess.

(b) Subordinate Units on Amber, and Green Cycle will be tasked to provide drivers once the unit on red-cycle has provided all available drivers.

(4) It is the responsibility of the driver to pick-up required buses from the TMP Motorpool, perform all PMCS checks, properly fill out the dispatch, and return buses to the TMP Motorpool. Direct coordination between the on-call driver and the 2nd Brigade S-4 is authorized.

b. 2nd Brigade 26 Passenger Bus.

(1) 2nd Brigade will be dispatching a 26 Passenger Bus from TMP on a semi-permanent basis. This bus will be available to subordinate units so long as they provide a driver and TC. Requests for the 2nd Brigade 26 Passenger Bus will be submitted in memorandum format to the 2nd Brigade S-4 Transportation NCO with the following information.

(a) Statement explaining the need for bus services, and the number of people to be transported.

AETV-THO-Z (100)

SUBJECT: Command Policy Letter 31, 26 and 44 Passenger TMP Bus Usage and Support

(b) Dates that bus will be used, and destinations.

(2) During major unit deployments, the 2nd Brigade 26 Passenger Bus will be used for regularly scheduled shuttle runs. Subordinate Units, starting with the Battalion on Red Cycle, will be tasked to provide drivers and TC's.

(3) Subordinate Units on Red Cycle will be required by 2nd Brigade to provide one of their 26 Passenger Bus Drivers, to service, drive, and redispach the 2nd Brigade 26 Passenger Bus as needed. Red Cycle Units will also be required to provide a TC for the 2nd Brigade 26 Passenger Bus as well.

4. CONCLUSION. One of the goals of the 2nd Brigade is to increase the number of qualified bus drivers, and to provide equitable access to buses for all units within the 2nd Brigade. The guidelines and requirements set forth in this Policy will be strictly enforced. The need for qualified bus drivers will not go away. By following these rules, many of the problems the 2nd Brigade has had in the past with taskings for TMP buses and drivers can be alleviated.

5. POC is the 2nd Brigade S-4 at DSN 485-6475.

6. This policy supersedes the previous policy, is effective immediately, and will be posted on all unit bulletin boards.

7. IRON BRIGADE!

JOHN D. JOHNSON
COL, IN
Commanding

DISTRIBUTION: A