



DEPARTMENT OF THE ARMY
2D BRIGADE, 1ST ARMORED DIVISION
UNIT 23704
APO AE 09034-3704

AETV-THO-Z (100)

25 June 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter 01, Brigade Commander's Policy Statements and Notes

1. **PURPOSE.** To establish policies concerning the Brigade Commander's Policy Statements and Notes within the 2nd Brigade Combat Team, 1st Armored Division.
2. **APPLICABILITY.** All soldiers assigned or attached to 2nd Brigade, 1st Armored Division
3. **POLICY.**
 - a. The Brigade Commander's Policy Memorandums constitute the formal statement of policies in the 2nd Brigade, 1st Armored Division. The format contained herein will be the format used for policy memorandums and notes.
 - b. The Brigade Commander's Notes are published periodically to highlight matters of current interest. These Notes, as a digest, will be used to clarify or inform leaders in the Brigade on various topics regarding administration, training, and readiness.
 - c. The Brigade Commander's Policy Memorandums and the Brigade Commander's Notes are to be kept in two separate three-ring notebooks by every Battalion headquarters and Company headquarters within the Brigade. All incoming NCO's and Officers will read the Brigade Commander's Policy Memorandums.
 - d. The Brigade Command Sergeant Major will use Sergeant Major conferences and notes to advise noncommissioned officers of priorities and reiterating certain policies.
 - e. Maintenance of these policy and note files is an area for inspection during Brigade Command Inspections.
4. POC is the 2nd Brigade CSM at DSN 485-6502/7511.
5. This policy supersedes the previous policy, is effective immediately, and will be posted on all unit bulletin boards.
6. **IRON BRIGADE!**

A handwritten signature in cursive script, reading "John D. Johnson", is positioned above the typed name.

JOHN D. JOHNSON
COL, IN
Commanding

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